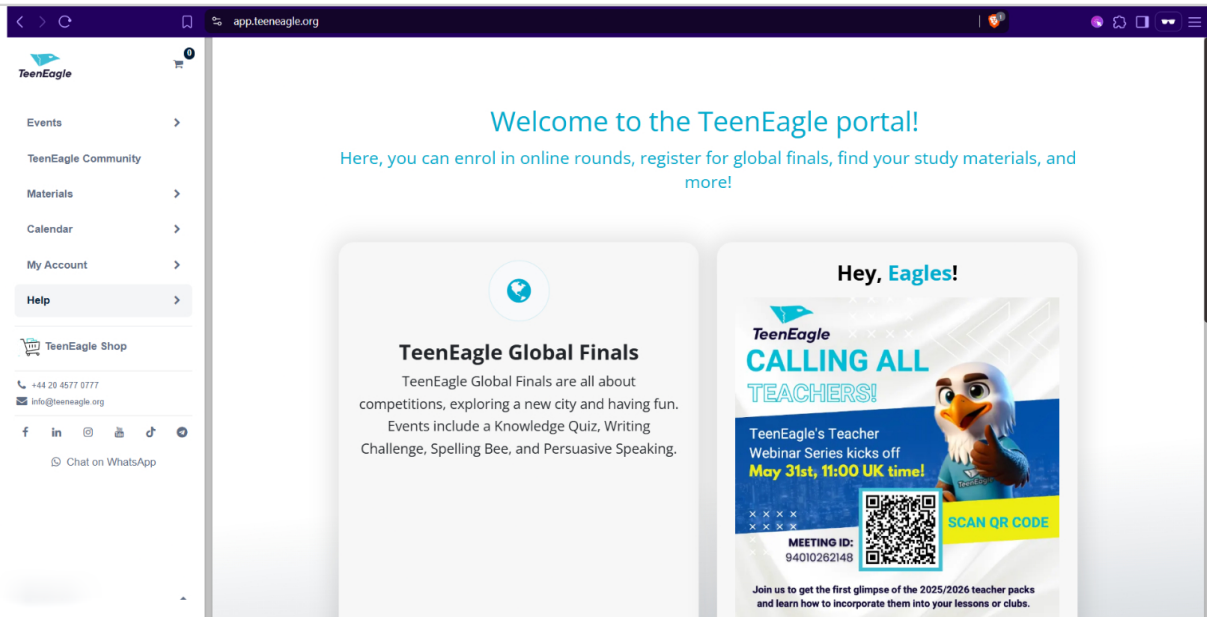


How To Fill Refund Request Form

This guide provides instructions on how to correctly fill out and submit a refund request form. By following this guide, users can ensure their refund request is properly submitted with all necessary information, increasing the likelihood of a successful and timely resolution.

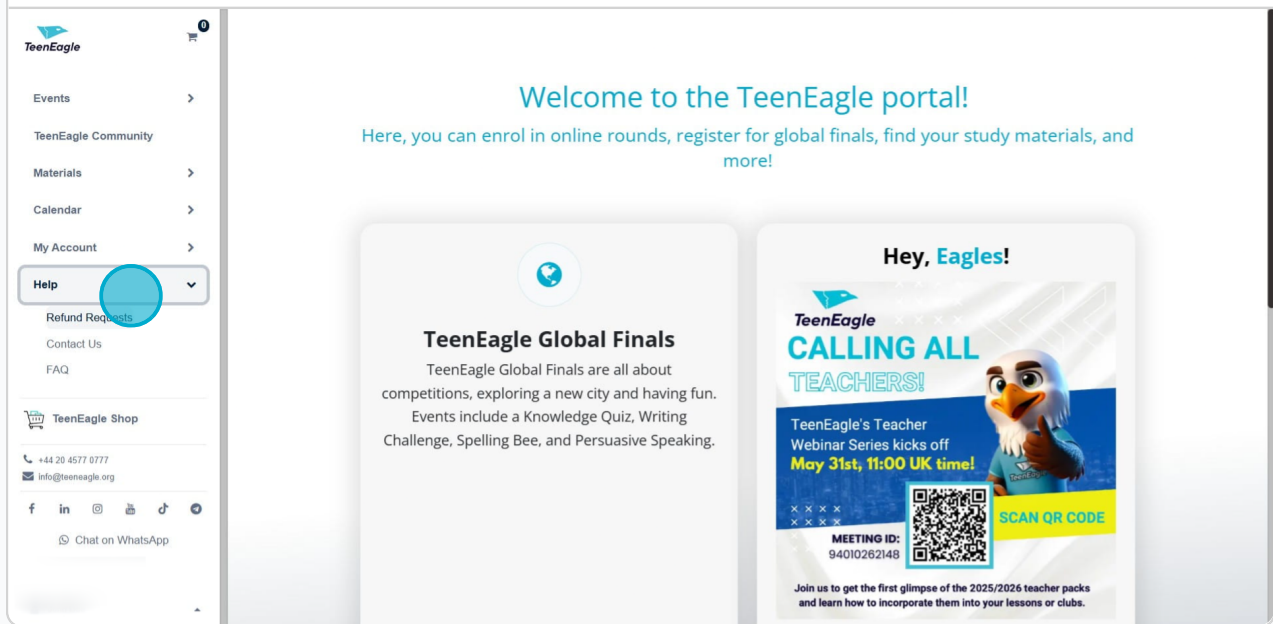
1 Navigate to <https://app.teeneagle.org/>

2 Click on "Help"



3

Click on "Refund Requests"



Once you land on the Refund Request page, complete all required fields to initiate your refund.

Provide your name, email address, and the request's subject.

To help us efficiently assess your case, provide detailed reasons for your refund request.

If applicable, attach supporting documents, such as those related to a medical condition or visa refusal.

Finally, select the appropriate purchase number from your sales order for the product or event and click '**Submit.**'

4

Request form

Your Name *

John Doe

Your Email *

john.test@gmail.com

Subject *

Refund Request Subject

Description

Refund Description

Attachment

Choose file No file chosen

Purchase Number *

Submit

John Doe