

How To Register Global Finals - Parent

This guide provides a step-by-step process for registering and purchasing tickets for TeenEagle Global Finals events through the TeenEagle app. It covers everything from event selection and ticket options to filling out registration forms, confirming address details, and completing the payment process.





As you land on our TeenEagle Global Finals page, you see our available events provided for you. Here, all you need to do is click on the global event you want to attend. For instance, I click on the UK Global Event that takes place on 22nd to 29th of June.

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Once you click Register, the tickets module will appear on your screen. Here, you can select your tickets for the global event.

Each ticket corresponds to a different program package, depending on your preferences.

Ticket Options:

• Single Room Option: Choose this if you are attending alone.

•Double Room Option: Select this if you are sharing a room (up to three people). You will need to specify the number of guests.

ollNote: Single attendees cannot select a double room, as we do not match guests.

•□No Accommodation Option: Choose this if you do not require lodging.
•□Award Ceremony Only: Select this if you only plan to attend the awards ceremony.

Please remember that you must be registered to be able to attend the awards ceremony.

Finally:

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Ensure you choose the correct ticket type before proceeding. Click on "**Register**".



You must fill in the required details in the ticket form. Email and TeenEagle ID fields cannot be edited but you do need to fill in other necessary fields such as names, phone numbers, passport numbers and nationality. If you have a valid passport number, you must add that information here to get your invitation letter. Otherwise, add the passport numbers as soon as you have it.

Click on	"Go	to Pa	yment
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	×	Attendees	>	<
				Register
Materials	>	Ticket #1 - Registration for Parent Program for Glob	bal Finals UK 22-29 June 2025 Full Program Single	
Calendar	>			ime
My Account	>	* First and Middle Name	* Last Name	22 June 2025
		John Doe	Doe	9:00
		* Email	* Phone	/London)
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This stage is the Address confirmation stage where you fill your address details, you may have several different addresses, If you don't have a registered address on the system, please fill required fields and click on save address button and continue with the next step. Click on "**Confirm**"

TeenEagle	" 0	Review Order > Billing Details > Payment	
Events	>	Address	Order summary
Materials	>	Billing	1 item(s) - £ 2,295.00
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This is the final stage of the payment process. If you have a discount code, please enter that code in the field marked with a red rectangle and click Apply. You will see the price update automatically once your discount code is applied. If you don't have a discount code, don't worry—just proceed with the payment.

To proceed with the payment, you have two options: one-time payment or installment payment. If you select the installment option, you can choose between 2 or 3 months for your installment plan. If you choose one-time payment, there will be no installments.

In the next step, confirm your payment method and enter your credentials.

Lastly, please make sure to check the box for "I agree to the Terms & Conditions and Refund Policy" (marked with a black rectangle). Click the "**Pay Now**" button, and your payment process will be successfully completed.

If you run into any issues, please contact us for help.

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